

Sheridan County, Wyoming

Airport Mechanic/Maintenance

General Description of Work: Performs construction, maintenance, and repair work in the upkeep and safe operation of Sheridan County Airport facilities and grounds including preventive maintenance and mechanical work on airport owned vehicles and equipment.

Examples of Duties: (The following examples are intended to be illustrative only and are not intended to be all inclusive or restrictive.)

- Serves as a member of a work crew in performing routine construction, maintenance and repair work to ensure that the airport facilities and grounds are safe and in proper condition.
- Will receive training as an ARFF firefighter per FAR Part 139.
- Performs and required to be on call for snow removal operations and any emergency situations that might arise.
- Performs scheduled and preventive maintenance on all airport owned vehicles and equipment, which includes welding and fabrication skills.
- Performs maintenance on all Sheridan County Airport owned buildings including the airport shop, hangars, terminal building etc.
- Performs maintenance and repair work on airport owned NAVAIDS, lighting systems, runways, taxiways, and ramps including patching holes, hauling gravel, mowing lawns, repairing fences, and sweeping of asphalt surfaces.
- Operates a variety of light, medium and heavy equipment such as front end loaders, runway sweepers, snow blowers, tractors, mowers, and medium duty trucks used for snow removal operations.
- Performs manual labor tasks including routine carpentry, painting, plumbing, and minor electrical repairs.
- Performs general clean up work around the airport shop, equipment, and grounds. Uses various hand and power tools including electric and oxy-acetylene welders, drill presses, metal lathes etc.
- Performs custodial duties for various Airport owned buildings.
- Assists other employees in the performance of their duties as required.
- Performs other related work as required.

Independence of Action: The worker's supervisor assigns and prioritizes work providing general or specific instructions concerning work methods or equipment operations as appropriate. The worker following instructions and established methods and procedures, performs the work keeping the supervisor informed of progress and any problems that may arise. The supervisor frequently reviews work in progress or upon completion for adequacy and adherence to instructions and established policies and procedures. Work progress and problems that are not covered by instructions or established policies or procedures are discussed with the supervisor. The worker should be able to perform some specific duties without the direct attention of the supervisor.

Personnel Management Responsibility: Provide instruction and training to less experienced employees in the maintenance and repair of vehicles and mechanized equipment.

Working Relationships: Relationships are typically with other county employees, the general public, and representatives of other governmental agencies and private industry to give and receive information about the work and airport conditions.

Working Conditions: Work is performed indoors and outdoors in all types of weather conditions; work with and in close proximity to mechanized equipment, aircraft, and other potentially hazardous conditions. Ability to perform physical labor tasks that are required as part of ARFF firefighting.

Working Hours: Will work a varying rotating shift schedule, 40 hours/week, and be required to work overtime including nights, weekends, and Holidays.

Qualification Requirements:

- High School diploma or GED required.
- Possession of a valid Wyoming Motor Vehicle Operator's License appropriate to the position.
- Welding and fabrication skills.
- ASE Certified or a minimum of 5 years experience as a mechanic in light, medium, and heavy duty automotive and diesel equipment applications.
- Must live within a five mile radius of the airport

Necessary Special Certifications and Licensing Requirements:

- Possession of, or eligibility for, ARFF Certification per FAR Part 139.
- Possession of, or eligibility for, a Basic Emergency Care (BEC) Certification in the State of Wyoming.
- Possession of, or eligibility for, a Wyoming Private Pesticide Applicator License.

**Sheridan County is an "At Will" employer and employment may be terminated at any time with or without cause and with or without notice. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.**